



EUROPEAN ASSOCIATION FOR EARTHQUAKE ENGINEERING

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Audit Committee: Reiner Flesch (Austria), Emil Sever Georgescu (Romania)

MINUTES OF THE THIRD ASSOCIATION COUNCIL MEETING

Number: 4

Date: 18 June 2018

Place: Thessaloniki, Greece

Attendance

Attendance:	
<i>Atilla Ansal, President</i>	<i>Kyriazis Pitilakis, Vice-President</i>
<i>Mihail Garevski, Vice President,</i>	<i>Andreas Kappos, Secretary General</i>
<i>Alain Pecker, Secretary</i>	<i>Christoph Butenweg, Treasurer</i>
<i>Mauro Dolce, Ex. Com. Member</i>	<i>Carlos Sousa Oliveira, Ex. Com. Member</i>
<i>Maria Jose Jimenez, ESC Representative</i>	
<i>Akkar, Sinan, Turkey Earthquake Foundation, Earthquake Engineering Committee</i>	<i>Klyachko, Mark, Russian Association for Earthquake Engineering</i>
<i>Anagosti, Petar, Serbian Association for Earthquake Engineering.</i>	<i>Kontoe, Stavroula, The Society for Earthquake Engineering and Civil Engineering Dynamics</i>
<i>Azevede, João, Portuguese Society for Earthquake Engineering.</i>	<i>Kaynia, Amir, Norwegian Society for Earthquake Engineering</i>
<i>Blasquez, Rafael, Spanish Association for Earthquake Engineering</i>	<i>Levy, Robert, Israeli Association for Earthquake Engineering</i>
<i>Chistoph, Adam, Austrian Association for Earthquake Engineering and Structural Dynamics</i>	<i>Milutinovic, Zoran, Macedonian Association of Earthquake Engineering</i>
<i>Combecure, Didier, French Association for Earthquake Engineering.</i>	<i>Pejovic, Jelena, Montenegrin Association for Earthquake Engineering</i>
<i>Dolce, Mauro, Italian National Association for Earthquake Engineering</i>	<i>Rupakhety, Rajesh, Icelandic Association of Earthquake Engineering and Structural Dynamics</i>
<i>Georgescu, Emil-Sever, Romanian Association for Earthquake Engineering</i>	<i>Sobaih, Mohamed, Egyptian Society for Earthquake Engineering</i>
<i>Ghafory-Ashtiany, Mohsen, Iranian Earthquake Engineering Association</i>	<i>Vintzileou, Elizabeth, Hellenic Society for Earthquake Engineering</i>
<i>Guljaš, Ivica, Croatian Society for Earthquake Engineering</i>	<i>Zabel, Volkmar, German Society for Earthquake Engineering and Structural Dynamics</i>
<i>Iegupov, Slava, Spanish Association for Earthquake Engineering</i>	<i>Zembaty, Zbigniew, Polish National Committee on Earthquake and Paraseismic Engineering</i>
<i>Joò, Attila, Hungarian National Committee for Earthquake Engineering</i>	
Absentees:	
<i>Zygmunt Lubkowski, Ex. Com. Member</i>	
<i>Farsi, Mohamed, Algerian Association for Earthquake Engineering</i>	<i>Sokol, Milan, Slovak Association for Earthquake Engineering</i>
<i>Hadijski, Kiril, Bulgarian National Committee for Earthquake Engineering</i>	<i>Zarnic, Roko, Slovenian Association for Earthquake Engineering</i>
<i>Trkulja, Drago, Association for Earthquake Engineering of Bosnia & Herzegovina</i>	<i>Wenk, Thomas, Swiss Society for Earthquake Engineering and Structural Dynamics</i>

PROLOGUE:

The fourth meeting of the Association Council of the European Association for Earthquake Engineering was held in Macedonia Palace Hotel, Thessaloniki, Greece, between 8:00 and 10:00 pm on the occasion of the 16th European Conference on Earthquake Engineering. The Meeting was chaired by the President Atilla Ansal.

AGENDA:

1. Approval of the Agenda
2. President's Report
3. Summary about 16th ECEE
4. Presentations by Delegates proposing to organize the 17th ECEE (3rd ECEES) in 2022
5. Secret balloting for the selection of the city of the 17th ECEE (3rd ECEES) in 2022
6. Recommendations for the EAEE General Assembly
7. Dinner

Item 1:

The Proposed Agenda of the Meeting was approved.

Item 2:

The President Atilla Ansal welcomed all the Delegates and summarised briefly the EAEE activities in the years 2014-18.

Item 3:

The 16th ECEE Chair Kyriazis Pitilakis provided some information regarding the organization of the Conference. He reported that more than 1300 papers will be presented at the Conference (about 900 oral plus around 400 posters) and the final number of registered attendees will exceed 1300.

Item 4:

The national associations that made a bid to organise the 17th ECEE (3rd ECEES) in 2022 were those from Portugal and Romania. The booklets accompanying each bid had been posted on the EAEE website prior to the Association Council, and also circulated by email and/or in hard copy.

Radu Vacareanu, on behalf of the Romanian Association for Earthquake Engineering made his presentation concerning their proposal for Bucharest as the Conference hosting city. Joao Azevedo, on behalf of the Portuguese Society for Earthquake Engineering, made a similar presentation for Porto.

The Association Council Members asked few questions related to the conference organization, duration, possible dates, and expected number of participants.

Item 5:

A secret balloting was conducted to determine the venue of the 3rd ECEE in 2022. According to the Guidelines for the European conferences on earthquake engineering and seismology, reproduced here as Annex 1, EAEE and ESC have equal weight of votes on the selection of the ECEES venue, and hence the results of the EAEE secret vote should not be announced before the ESC vote in Malta (Sep. 2018). Therefore, following the approval of the Association Council, the votes were counted secretly by the President, Vice-President (and ECEE Chair) and the

Secretary General; the results and all material related to the vote was put in a sealed envelope and the President will take it with him in Malta, where it will be opened after the ESC vote.

Post meeting note:

The vote took place in Malta on Thursday Sep, 6, 2018 as planned. The final results from both associations are summarised in the table below:

Association:	Bucharest	Porto
EAAE	25	7
ESC	16	16
total:	41	23

Therefore, Bucharest was selected as the venue of the 2022 ECEES.

Item 6:

The Secretary General explained briefly the procedures and voting scheme for the General Assembly according to the Statutes. He summarised the Ex.Com recommendations to propose a draft list of candidates for both Executive and Audit Committees. Based on the recommendations received, the ExCo decided to put forward Alain Pecker (France), Christoph Butenweg (Germany), Mauro Dolce (Italy), Rita Bento (Portugal), Mark Klyachko and Alexander Uzdin (Russia), Katrin Beyer (Switzerland), Gokce Tonuk (Turkey), and Zygmunt Lubkowski (UK) as possible candidates for the Executive Committee, and Emil Sever Georgescu (Romania), Reiner Flesch (Austria), and Zbignew Zembaty (Poland) for the Audit Committee.

Item 7:

The fourth meeting of the Association Council of the European Association for Earthquake Engineering held in Thessaloniki ended with a dinner (in Macedonia Palace) hosted by the 16th ECEE Organising Committee.

Annex 1

Guidelines for the European conferences on earthquake engineering and seismology

1. European Conferences on Earthquake Engineering and Seismology (ECEES) are organised every eight years in a city selected by the EAEE Association Council and ESC Council separately four years in advance. The votes are counted in a normalized way (the EAEE votes collectively have the same weight as the ESC votes).
2. EAEE Member Associations and ESC Titular Members must jointly make a bid to organise an ECEES by filing an application with the Secretary Generals of EAEE and ESC prior to the last Executive Committee Meetings of both associations to be held before the respective conferences at least six months in advance.
3. The bid should specify the city, the venue of the conference and most probable dates, as well as the Chairperson(s) of the Local Organising Committee. The bid document is sent by the Secretary Generals to all members of the EAEE Association Council and ESC Council one month in advance of their respective meetings.
4. The Member Association and Titular Member elected by the EAEE Association Council and ESC Council will be the ECEES Organizer. They are those responsible for the organisation of the ECEES under the guidance of EAEE and ESC Executive Committees.
5. The organisation of the ECEES should include setting up at least Local Organising Committee (LOC) and International Organising Committee (IOC), as well as an International Scientific Committee. The ECEES Organizer can establish additional committees at their discretion. The EAEE and ESC Executive Committee members should be on the International Organising Committee.
6. The Chairperson(s) of the ECEES LOC make the necessary preparations and notify the EAEE and ESC Secretary Generals about the composition of the Local and International Organising Committees and International Scientific Committee, the draft technical programme, list of keynote lecturers (for plenary sessions) and theme lecturers (for parallel sessions) for the approval of the EAEE and ESC Executive Committees.
7. The LOC prepares the first announcement for the forthcoming ECEES within two years after its selection by the EAEE Association Council and ESC Council. A call for special sessions should be included in the first announcement. The second announcement with all the important dates, registration fees, list of International Organizing and Scientific Committees, and list of sessions, should be available for mail distribution and on the conference web pages 10-12 months before the conference dates.
8. Prospective authors need to submit (six to eight months before the conference) a contribution to be included in the conference proceedings (ranging from a minimum of 3 to a maximum of 10 pages), indicating the session to which their contribution should be assigned. In contributions with multiple authors, one of them should be designated as the presenting author. One person cannot be presenting author for more than two contributions.
9. Each contribution is reviewed by at least two reviewer appointed by the coordinator(s) of the pertinent session; the latter are appointed by the LOC. Authors are required to submit the revised version of the contribution by the deadline specified by the LOC.
10. For the contribution to be included in the conference programme and proceedings, full registration fee payment is required by presenting authors at least three months ahead of the Conference.
11. The conference registration fee should be the same for all participants, while student registration fee should be no more than 50% of the full fee. Significant effort should be made by the LOC to keep the registration fee as low as feasible. The registration fee should be reduced for the individual members of the EAEE. Members of the IOC, EAEE Honorary Members, and Keynote lecturers should be exempted from the registration fee.
12. During the Conference the LOC has to provide:
 - Sufficient number of lecture rooms for parallel technical sessions for oral and poster presentations.
 - Sufficient number of meeting rooms for EAEE and ESC Working Groups to organise business meetings.

- Meeting rooms during the day before the beginning of the conference and the last day of the conference to enable EAEE and ESC Executive Committees to have two separate and one joint meetings.
 - Office rooms during the conference for the EAEE and ESC Secretariats.
 - Free exhibition booths for the EAEE and ESC. The Seismological Society of America (SSA) should get, when feasible, a booth for free; otherwise at a reduced fee.
 - Accommodation of the seven elected members of the ESC Executive Committee.
 - Travel and minimum stay expenses of Keynote lecturers.
 - The ESC/SSA Travel Grant, awarded with registration-fee waiver and an amount up to 1500 USD for partially covering travel and accommodation expenses, to an SSA student member traveling from anywhere in the Americas.
13. The LOC has to organise:
- At least two pre-conference meetings (or a joint meeting) at the venue with representatives of the Executive Committees of EAEE and ESC, covering accommodation expenses of two members from each Executive Committee.
 - The joint Young Seismologists and Engineers Training Course (YSETC) before or after the conference with full accommodation and registration support of the participants during both the training seminar and the conference, including one representative from each EAEE and ESC Executive Committee attending the YSETC.
 - The EAEE Association Council Dinner, preferably in the second evening of the Conference.
 - The EAEE and ESC Council meetings, preferably in the fourth evening of the Conference.
 - A Conference Dinner, preferably in the third evening of the conference.
 - Opening and closing sessions with the presence of the Officers of the EAEE and ESC.
 - Opening and closing plenaries for ESC.
 - A General Session for the presentation of the EAEE Prof. Nicholas N. Ambraseys Keynote Lecture delivered by a lecturer selected by the EAEE Executive Committee, preferably in the first day.
 - A General Session for the presentation of the ESC Dr Inge Lehmann Lecture Keynote Lecture delivered by a lecturer selected by the ESC Executive Committee, preferably in the first day.
14. The LOC makes the necessary arrangements to have the proceedings published before the conference, preferably with keynote and theme lectures in a separate volume to be produced by the publisher of the Bulletin of Earthquake Engineering and/or the Journal of Seismology.
15. The conference programme includes regular sessions and special sessions. List of regular sessions is compiled jointly by the LOC and representatives of the Executive Committees of EAEE and ESC with an effort to maintain a balance between earthquake engineering and seismology topics.
16. Each regular session is coordinated by a member of the LOC and an international expert in the field appointed by the LOC. Special sessions are coordinated by their convenors in cooperation with the LOC.
17. The Chairperson(s) of the LOC report the progress of the ECEES to the Executive Committee of both EAEE and ESC.
18. The Organisers of the ECEES should support the budgets of the EAEE and ESC by donating 1% to EAEE and 0.5% to ESC of the registration fee of all registered participants.