STATUTES OF THE

EUROPEAN ASSOCIATION FOR

EARTHQUAKE ENGINEERING

SEPTEMBER 2026

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CHAPTER ONE – CONSTITUTION

Name and Headquarters

ART. 1: The Association shall be known as the "European Association for Earthquake Engineering" with its Central Office located at the seat of the Hellenic Association for Earthquake Engineering in Athens, Greece.

Terminology

ART. 2: In these Statutes the terminology given below is adopted.

Association: European Association for Earthquake Engineering
Statutes: Statutes of the European Association for Earthquake Engineering

Objectives

ART. 3: The objectives of the Association shall be; (1) to promote regional cooperation among scientists and engineers, and to advance the research front in the field of earthquake engineering; (2) to contribute, support and play an active role in organising all research and educational activities in Europe in the field of earthquake engineering; (3) to play an active role in all aspects of mitigation of the effects of earthquakes in Europe and to set a model for other national, regional and international organisations to follow in advancing earthquake risk mitigation.

Activities

ART. 4: The Association was established as a non-profit organisation within its Objectives and Activities to be active primarily in Europe and may accomplish its objectives by:

4.1. Organising regular conferences, regional seminars, workshops, symposiums, panel discussions, fairs and exhibitions on earthquake engineering topics,

4.2. Exchanging information, data and expertise for establishing data banks,

4.3. Preparing joint projects for extending the technical cooperation among its Members on earthquake engineering related topics,

4.4. Providing the publication of research reports, brochures, catalogues, bulletins, technical journals, newspapers, and books in earthquake engineering,

4.5. Conducting investigations and research within its objectives and activities by establishing Working Groups within the Association or through experts and consultants,

4.6. Organising production and distribution of all kinds of gift items, informational and educational materials,

4.7. Receiving or giving donations and aids in accordance with the Law for Receiving Donations and Statutes,

Association Emblem

ART. 5: The emblem of the Association is composed of the acronym (EAEE) of the association as shown below.

The emblem of the Association shall not be used improperly or distributed or sold to others than the members of the Association without the consent of the Executive Committee.

CHAPTER TWO – MEMBERSHIP

Membership Requirements

ART. 6: Membership requirements for the Association are listed below:

6.1. Any Individual, foundation, company, associations, society, educational and training institution, government enterprise, governmental and professional organisation that is active in the field of earthquake engineering may become a member of the Association,

6.2. Individuals who are prohibited to become a member of associations, and those whose memberships were terminated permanently for reasons other than not paying their membership fees (as decided by the Executive Committee) shall not be members of the Association.

Membership Types

ART. 7: The Association has five types of memberships.

7.1 INDIVIDUAL MEMBER: Individuals interested in the earthquake engineering activities in Europe, provided they possess the requisite scientific and technical knowledge may be admitted by the Executive Committee as members to the Association.

7.2 INDIVIDUAL SUBSCRIBING MEMBER: Same as Individual members, but with no voting right at the General Assembly; lower membership fees apply for these members. To become an Individual Subscribing Member one has to be also a member of a national association of Earthquake Engineering (see 7.4).

7. 3 CORPORATE MEMBER: National and international foundations, companies, associations, societies, education and training institutions, government enterprises, governmental and professional organisations that are active in the field of earthquake engineering may become Corporate Members of the Association. Each Corporate Member shall designate a Delegate and a Deputy Delegate to represent them in the Association.

7.4 NATIONAL MEMBER: National committees and professional organisations in the field of earthquake engineering in European and neighbouring countries may become National Members of the Association. There can only be one National Member from each country. National Members shall designate a Delegate and a Deputy Delegate to represent them in the General Assembly and in other occasions. National Members participate in the Association Council and General Assembly through their Delegates

7.5 HONORARY MEMBER: Individuals who have made significant contributions to the European Earthquake Engineering or to the objectives and activities of the Association, or those considered commendable to be among the members of the Association can be elected as Honorary Members by the General Assembly upon the proposal of the Executive Committee.

Honorary Members shall not be elected to any post and shall not have voting privileges, shall not pay any annual membership fees or registration fees to the conferences organised by the Association

Membership procedures

ART. 8: The procedure and rules given below shall be adopted in the approval of the membership of an applicant fulfilling the membership qualifications,

8.1. The candidate shall fill out the Application Form and sign it and submit it with all its attachments to the General Secretariat of the Association,

8.2. The Applicant shall be informed about the Executive Committee decision concerning the acceptance or refusal of the membership application based on the investigation and evaluation conducted, at the latest, one (1) month after the application is submitted to the General Secretariat,

An objection concerning the refusal of membership may be submitted to the General Assembly. The decision of the General Assembly is final.

Membership Responsibilities

ART. 9: The members shall pay their membership fees regularly and on time and are responsible to give full support expected from them concerning the activities related to the objectives of the Association.

Resigning from Membership

ART. 10: The membership may end due to death or resignation. A member may resign from the Association by submitting a resignation letter to the Secretary General of the Association. However, a resigning member should pay all membership fees until the resignation date.

Termination of Membership

ART. 11: The Executive Committee of the Association may terminate a membership with due cause. When Executive Committee is voting for such a decision, 2/3 affirmative votes of all the members of the Executive Committee is required. Before taking the vote on termination of a membership, the Member under consideration shall be given the opportunity to respond to the case.

CHAPTER THREE – ORGANISATION

Organisation

ART. 12: The administrative units of the Association are listed below.

1. General Assembly
2. Executive Committee
3. Audit Committee
4. Association Council
5. Working Groups

General Assembly

ART. 13: The General Assembly meets every four years with the participation of all Delegates and Members who have the right to participate to the General Assembly. The General Assembly will be held in the location designated by the Executive Committee.

ART. 14: During the interval between the General Assemblies, with the decision of the Executive Committee of the Association, when necessary, postal balloting may be conducted to obtain a General Assembly Decision. In such cases, for the approval of the resolution 2/3 affirmative votes of all the members of the General Assembly is required.

Invitation to the General Assembly

ART. 15: By the invitation of the Association General Assembly, the Executive Committee prepares the list of the Members who have the right to participate in the General Assembly and informs the members to pay their unpaid dues one (1) month prior to the date of the General Assembly. Members that have not paid their membership dues shall not participate to the General Assembly; shall not have voting privileges nor shall be elected to any post.

Rules of General Assembly

ART. 16: During the General Assemblies the rules given below are adopted.

16.1. The Delegates participate in the General Assembly by signing the "General Assembly Delegate List" prepared by the Executive Committee. Based on the number of signatures in this list, the number of participating Delegates and number of affirmative votes is documented jointly by the President and the Secretary General.

16.2. Delegates of the National Members will have number of votes proportional with the number of members of their National Societies. For every 25 members of a

National Society, National Delegate will have one vote with the minimum number of 2 votes and maximum number of 25 votes. The number of the members of the National Societies will be calculated as the average of the EAEE National Memberships dues received during the prior four years of the date of the General Assembly

16.3. General Assembly elects one Chairperson and sufficient number of Vice-Chairpersons and Secretaries to preside the General Assembly.

16.4. The number of affirmative votes in the General Assembly is the majority the participating Delegates. However, Statute changes and Liquidation of the Association shall require affirmative votes as stated in the related Articles.

Extraordinary General Assembly

ART. 17: General Assembly can be invited for a meeting with the decision of the Executive or Audit Committee under necessary circumstances or by the written application of one fifth of the total number of members of the Association

Functions of General Assembly

ART. 18: The General Assembly is the highest authority of the Association and its functions are listed below:

18.1. To elect for the forthcoming term the Executive Committee, the President, the First and Second Vice-Presidents and the Secretary General separately with open voting, the remaining 5 active and 3 reserve Executive Committee Members together by secret voting, and 2 active and 1 reserve Audit Committee Members together by secret voting,

18.2. To discuss and approve the Activity Report, the Budget, the Income and Expenditure Tables of the Executive Committee, and the Audit Report of the Audit Committee for the ending term,

18.3. To discuss and approve the proposed draft Budget for the forthcoming term,

18.4. To discuss and finalise the Statute modifications proposed by the Executive Committee,

18.5. To discuss and approve Rules and Guidelines proposed by the Executive Committee,

18.6. To settle the objections of the Members whose memberships were terminated or membership applications were refused by the Executive Committee,

18.7. To decide on the proposals of the Executive Committee for initiating international activities or cooperation to fulfil the objectives of the Association, for joining associations or umbrella organisations established in Europe, for establishing sections or representative offices in Greece and abroad, for initiating associations or umbrella organisations in Europe, for joining or separating from existing federations or federations in the process of being established in Europe and beyond.

18.8. To approve the necessary resolutions related to the objectives and activities of the Association,

18.9. To decide on the Liquidation of the Association and its properties.

Executive Committee

ART. 19: The formation and operating procedures of the Executive Committee are listed below:

19.1. The Executive Committee is composed of (1) President, two (2) Vice-Presidents, one (1) Secretary General, and five (5) active and three (3) reserve Executive Committee Members and (1) representative appointed by ESC

19.2. The President and the Vice-Presidents shall not be eligible for re-election to the same post.

19.3. Reserve Executive Committee Members are appointed to the Executive Committee in case of vacancy in membership.

19.4. The Executive Committee shall assume office at the General Assembly at which they have been elected and remain in office until the next General Assembly,

19.5. The Executive Committee shall elect the Treasurer and the Secretary in its first meeting.

19.6. Executive Committee meets at least once a year and when necessary, can have additional meetings in between.

19.7. The Audit Committee may be invited to the Executive Committee Meeting when budget and activity related topics are in the Agenda.

19.8. The required number for the Executive Committee Meeting is five (5). The decisions shall be taken by a majority vote.

Functions of the Executive Committee

ART. 20: The functions of the Executive Committee are listed below.

20.1. To implement the decisions and policies established by the General Assembly,

20.2. To implement objectives and activities within the context of the Statutes,

20.3. To make new appointments to any post in the Executive Committee in the case of vacancies that may occur during the period between the General Assemblies,

20.4. To prepare the Annual Budget, to take decisions on the financial matters according to the Budget, to approve the Annual Income and Expenditure Tables within the framework of the Draft Budget approved by the General Assembly, to determine the annual membership dues

20.5. To prepare the Activity Report, Budget, Income and Expenditure Tables at the end of the four year term,

20.6. To review and finalise all membership applications, withdrawals, and terminations,

20.7. To determine the date, time, location and the Agenda of the General Assembly,

20.8. To establish Working Groups that will contribute to the objectives and activities of the Association, to appoint Working Group Members and Coordinators and to evaluate their output reports,

20.9. To employ personnel and consultants to monitor and manage the organisational and financial operations of the Association and to end their employment according to the Personal Employment Regulations of the Association,

20.10. To prepare new proposals for modification of the Statutes, Regulations and Guidelines to be submitted the General Assembly for approval,

20.11. To inform all the Members and related institutions concerning the resolutions and decisions approved by the General Assembly,

20.12. To take over from the previous Executive Committee, the responsibilities and properties according to the previous term balance sheet,

20.13. To submit to the Government Authorities every year by the end of March the annual results of income and expenditure operations, the annual budget, and the annual declaration of the Association.

Functions of the President

ART. 21: The responsibilities of the President shall be:

21.1. To preside the Executive Committee,

21.2. To act on behalf of the Association in accordance with policies and procedures adopted by the General Assembly and the Executive Committee

21.3. To appoint Working Group Coordinators based on the nomination of the Executive Committee.

Functions of the Vice-President

ART. 22: The First Vice-President shall assume the duties of the President when the President is unavailable. His/her main responsibility is to improve and expand the international activities and impact of the Association.

ART. 23: The responsibilities of the Second Vice-President shall be to report to the Executive Committee about the organisation of the forthcoming European Conference on Earthquake Engineering and to assure that the related activities are progressing smoothly.

Functions of the Secretary General

ART. 24: To maintain the records and to keep the archives of the Association, to assist the President and Vice-Presidents on matters related to the Association, to coordinate and monitor the activities of the Association, to implement or monitor the implementation of the Executive Committee decisions,

ART. 25: To serve as the Bursar of the Association with responsibility to approve the income and expenditures and to manage the budget of the Association, to prepare the annual income and expenditure tables,

Functions of the Secretary

ART. 26: To act as assistant to the Secretary General and to conduct the correspondence necessary for the affairs of the EAEE, and also to keep track of the work carried out by the various Working groups.

Functions of the Treasurer

ART. 27: To control all the documentation related to the accounting of the Association funds and to report to the Executive Committee concerning the financial

situation of the Association, to provide support to the Secretary General in the preparation of annual and four-year balance sheets, income and expenditure tables of the Association Budget.

Audit Committee

ART. 28: The official Audit Committee of the Association elected by secret balloting every four years in the General Assembly is composed of two active and one reserve member.

The Audit Committee meets at least once every year. The meeting and voting requires the participation of both Audit Committee Members.

ART. 29: Functions of the Audit Committee are listed below

29.1. To investigate and assess the activities of the Association if they are compatible with the objectives and with the activities mentioned to accomplish these objectives as stated in the Statutes of the Association

29.2. To investigate and assess all the books and related documents concerning the budget and accounting of the Association if they are maintained in compliance with the Association Statutes and related laws,

29.3. To be present in the Executive Committee Meeting during the discussions of the activity plan, budget, income and expenditure tables,

29.4. To assess the activity report, balance sheets, income and expenditure tables prepared by the Executive Committee for the previous term,

29.5. The Audit Committee shall conduct the above listed investigations and assessments with intervals shorter than one year and presents audit results with a report to the Executive Committee and General Assembly.

Association Council

ART. 30: The Association Council is composed of the Delegates of National Members and members of the Executive Committee and meets every four years during the European Conference on Earthquake Engineering to choose the National Member to organise the next European Conference by secret balloting among the candidates proposed by the Executive Committee,

Working Groups

ART. 31: Working Groups are established by the Executive Committee to initiate cooperation and joint projects among the members on earthquake engineering topics based on the proposal of the Executive Committee or any Member of the Association. The Coordinators of the Working Groups are appointed by the President based on the nominations of the Executive Committee. The activity period of the Working Groups is determined by the Executive Committee. The functions of the Working Groups are defined in the “Association Guidelines for the Working Groups”.

CHAPTER FOUR – FINANCIAL MATTERS

Activity Period and the Budget

ART. 32: The annual activity period of the Association starts on 1st January and ends on 31st December. The budget of the Association is composed of annual budget, income and expenditure tables. In Annual Budget, the procedures and the persons for the expenditures, procedures to receive income, documentation for the expenditures, the amount of money that can be kept in the office, the procedures to transfer funds among different budget items are defined.

Income of the Association

ART. 33: The income sources of the Association are listed below:

33.1. Annual fees: Members are required to pay annual fees for each activity period and as long as the duration of their membership.

33.2. Income from marketing all kinds of publications, and from the organisation of meetings, fairs, shows and similar activities,

33.3. All types of donations, inheritance, and aid and aids collected in accordance with the Law of Collecting Aids.

33.4. Other incomes.

Receiving Donations

ART. 34: Donations can be received from associations and professional societies with similar objectives to fulfil the Association objectives listed in the Statutes.

ART. 35: Association can receive aid and donation from national and international individuals, institutions, and organisations. The monetary donations shall be received through banks.

Procedures for income and expenditures

ART. 36: The income for the Association is received by issuing a receiving certificate and expenditures are made with an expenditure certificate. If the Association is receiving its income through a bank, the slips or the account summary can be used instead of the receiving certificate. Receiving and Expenditure certificates should be kept for five years.

The receiving certificates are printed with the decision of the Executive Committee.

The persons to collect the Association income are determined by the Executive Committee and permission certificates are drafted bearing their names.

Employees of the Association and their Salaries

ART. 37: The Association activities are carried out by volunteers and by employees hired by the Executive Committee in accordance with the principles adopted by the General Assembly.

The Association can give salaries, reimbursements for attending meetings, subsidence, travel expenses and compensations to the members of the Executive and Audit Committees in accordance with the budget approved by the General Assembly.

CHAPTER FIVE – GENERAL TOPICS

Internal Audit

ART. 38: Association being open to all types auditing, General Assembly, Executive and Audit Committees shall investigate and evaluate the compatibility of all finished and unfinished activities and applications with respect to the laws and regulations, the effectiveness and efficiency of the functions, the reliability of the financial reporting procedures in the light of comprehensiveness of the internal audit and assures the implementation of the audit results through the administrative units under their authority,

Independent audit organisations may be hired for the internal audit.

Statute Modifications

ART. 39: The modification of the Association Statutes shall require a 2/3 attendance of all eligible General Assembly Delegates and 2/3 affirmative vote of all the Delegates present at the session of the General Assembly (or two-thirds affirmative vote of all the Delegates by postal balloting).

Liquidation of the Association

ART. 40: The liquidation of the Association shall require a 2/3 attendance of all eligible General Assembly Delegates and 2/3 affirmative vote of all the Delegates present at the session of the General Assembly (or two-thirds affirmative vote of all the Delegates by postal balloting).

The Regional Governmental Authority shall be informed by the Executive Committee about liquidation decision in (7) days.

The Liquidation Committee is the Executive Committee of the Association and decides the way that the remaining assets of the Association will be used.

Implementation

ART. 41: The Executive Committee shall implement the articles of this Statute.